# KEY BISCAYNE POLICE OFFICERS & FIREFIGHTERS RETIREMENT PLAN

Thursday, January 22<sup>nd</sup>, 2009 – <u>5:30 P.M.</u> 560 Crandon Blvd (Village Council Chambers) Key Biscayne, Florida 33149 **AGENDA** 

#### 1. Call to Order/Roll Call

Servando M. Parapar, Secretary Captain Michael Haring, Chairman Deputy Chief of Police Jose L. Monteagudo Dr. Robert L. Maggs Sherry L. Reed

## 2. Additions/Deletions to Agenda

# 3. Approval of Minutes

- November 17, 2008
- December 10, 2008

## 4. Approval of Invoices:

Cypen & Cypen, #4929, 12/1/08, services outside of monthly retainer

Burgess Chambers & Associates, Inc., 4th Qtr 2008

SunTrust Bank, custody & investment fee, gtr ending 9/30/08

Joan L. Wall, Admin., 11/12/08 – 1/14/09, 35 hrs, plus expenses

Gabriel Roeder Smith & Co., #107069, 12/31/08

Holland & Knight, LLP, Invoices #2324368 & 2335116

Professional Indemnity, renewal of fiduciary liability insurance

#### 5. Approval of Refund of Pension Contributions

P/O Joseph McCormack, H/D 11/26/07, T/D 11/24/08, Contributions \$5,655.72 Less 20% WH Taxes of \$1,131.14, Net Check of \$4,524.58

### 6. UNFINISHED BUSINESS

#### **NEW BUSINESS**

- 7. a) Schools/Conferences:
  - FPPTA, Trustees' School, 2/1 4/09, Renaissance World Golf Village, St. Augustine, FI
  - Division of Retirement 30<sup>th</sup> Annual Police Officers' & Firefighters' Trustees' School, 5/18 – 20/09, Tallahassee, FI
- 7. b) Review Information requested by Trustee Robert Maggs and provided by Frank Wan of Burgess Chambers & Associates
- 7. c) Authorize Chairman & Secretary to sign required forms for filing of IRS Determination Letter.
- 8. Trustees' Concerns
- 9. REPORTS Attorney

**Administrator** - Accounting complete, Data for Actuary still in progress **Other** -

- 10. Input from Active/Retired Members
- 11. Next Meeting Date Thursday, March 26, 2009/Adjournment

If a person decides to appeal any decision made by the Board of Trustees of the Police Officers and Firefighters Retirement Plan with respect to any matter considered at this meeting or hearing, that person will need a record of the proceedings, and for such purpose, may need to insure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. (F.S. 286.0105)

In accordance with the Americans Disabilities Act of 1990, persons needing special accommodation to participate in this proceeding should contact the Office of the Village Clerk, 85 W. McIntyre Street, Key Biscayne, FI 33149, telephone number (305) 365-5506, no later than two business days prior to such proceedings.

This meeting may be conducted by means of or in conjunction with communications media technology, specifically a telephone conference call. The above location, which is ordinarily open to the public, shall serve as an access point. Persons wishing to attend should appear at the access point, where telephone access to the meeting will be provided.